

**Elizabeth Park  
Conservancy Board of  
Directors Meeting  
Minutes  
January 7, 2020**

**Final**

Ben Flynn, Chair	X	Sibongile Magubane	A
Ed Samorajczyk, Vice Chair	X	Nancy Porter, Assistant Secretary	X
Dave Jepsen, Treasurer	X	Rosemarie Tate	X
Laurie Wasserstein, Secretary	X	Donna Stout	X
Charlie Ortiz, Past President	X	Bobbie Woronow	X
Francine Christiansen	A	Avery Buell	X
Douglas Hyland	X	Mark Fisher	A
Kelly Jarvis	X		
Marian Kellner	X	Staff:	
		Christine Doty, Pres. & CEO	X

X -Present    A -Absent    P- phone

1. Call to Order

The meeting was called to order at 6:04 pm by Ben Flynn.

2. Approval of Agenda

The Agenda was approved without changes with the exception of Ed's request for an Executive Session at the end of the meeting.

3. October Meeting minutes-

Minutes from the October meeting were approved without changes. November and December 2019 meetings were cancelled due to unexpected circumstances and weather, respectively.

4. Treasurer and Finance/Discussion of 2019 results and 2020 proposed budget (Dave Jepson)

Year end annual donations and contributions positively impacted 2019-year end budget. Additionally, expenses were less that the previous year. Priority for 2020 is to build an endowment.

The Board was given the option to vote on the budget this month or next. The board voted unanimously to approve the 2020 budget without changes at this meeting.

The Board voted to replace Joseph Coray with David Jepson as an authorized user on the Fidelity brokerage account and on the Webster bank accounts.

Ben thanked the Board for their contributions to the EPC.

5. Report on Projects- Ben Flynn

Visitors Center- Contractors are installing the steel, a major milestone in the renovations. The renovations appear to be on schedule.

Fern Street Entrance- Dr Levine and his wife have agreed to pay the full amount for the enhancements to the Fern Street entrance and the walkway. It is expected to be completed by Spring 2020. We will relook at putting in a dogwood grove along the walkway.

Stage- The stage looks beautiful and is close to completion. Costs came in over budget; Ben and Christine will be seeking additional funds for the balance.

6. Report on Trees and Signage (Marian Keller)

Marian shared a sample of the labels that will be used for the tree signage. Signage will begin in the spring and a map of the tree walk will be created.

7. Report on New Ambassadors (Douglas Hyland)

Rob Krett and Adam Cohen are being added as Ambassadors. Adam Cohen is donating the welcome desk at the Visitors Center in honor of his parents.

We will continue to review and update the list of ambassadors.

8. Report on Gardens and Grounds (Charlie)

A listing of the jobs being done in the gardens was distributed. The list demonstrates the many jobs handled by EPC and the declining involvement of the City of Harford.

All activities are going well in the park.

9. President's report (Christine)

Savings Bank of Farmington has provided EPC with a \$2500 sponsorship.

A tentative calendar of EPC Events for the first half of the year was distributed.

Three speaker lectures for 2020 have been confirmed.

Christine's full report is attached.

10. Old Business

Avery reported on the work MDC is doing in the Park. New pumps have been installed. The entrance to the ponds needs to be cleaned of debris. Avery will investigate the best approach to MDC's previous role in the cleaning.

11. New Business- Executive Session

Christine Doty was excused from the meeting while the Board went into Executive Session and discussed ratifying a \$5000 bonus for the excellent work Christine has done with the many projects in the Park. The Board voted unanimously in favor of ratifying the bonus.

Meeting Adjournment

There being no further business, the meeting was adjourned at 7:12 p.m.

The next meeting will be held Tuesday, February 18<sup>th</sup> at 6pm.

Respectfully submitted by

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Laurie Wasserstein