

**Elizabeth Park Conservancy
Board of Directors Meeting
Minutes
March 13, 2019**

DRAFT

Ben Flynn, Chair	X	Marian Kellner	A
Ed Samorajczyk, Vice Chair	X	Sibongile Magubane	X
Laurie Wasserstein, Secretary	Phone	Melissa Macri	A
Kelly Jarvis, Asst. Secretary	A	Nancy Porter	X
Joe Coray, Treasurer	A	Donna Stout	X
Charlie Ortiz, Past President	X	Rosemarie Tate	X
Francine Christianson	A	Jeff Verney	A
Dave Jepsen	X	Bobbie Woronow	X
Douglas Hyland	X	Christine Doty, Pres. & CEO	X

1. Call to Order

Meeting called to order at 6:08 pm.

2. Approval of Agenda

The Agenda for the meeting was approved without change.

3. Approval of February Minutes

The Minutes of the meeting were approved without changes.

4. Finance/Treasurer and Investment Report

Ben informed the Board that we are in good shape financially and Joe is doing an excellent job keeping us on track.

5. Status of the license and renewal with City of Hartford (Ed)

The City of Hartford License renewal has been submitted. This is the last 5 year renewal period within the current contract. Ed and Christine are drafting potential changes for the next contract period to reflect the many changes that have occurred over the years.

6. Future Planning (Nancy)

Meeting was held on March 11, 19. Anne Pettiman attended the meeting to discuss next steps on advancing the plans for the wetlands. She will report back to the committee with potential next steps and estimates.

7. Stage Committee (RoseMarie)

Plans for the new stage were presented and approved by the Town of West Hartford on March 4. Concerts will be held through the end of July. Discussion with the Board on where we may be able to donate the existing stage. Christine will follow up.

8. Gardens and Grounds (Charlie)

Flower bulb sale is scheduled for this weekend. Volunteers are needed to work the sale. Please contact Christine if you can help.

9. President /CEO report (Christine)

Two donors have come forward to fund improvements to the Fern Street entrance to the Park.

Currently reviewing draft Request for Proposals (RFP) for the work to be done on the Visitors Center. RFP release is expected within the next few weeks.

First lecture of the lecture series was well attended and positively received. Next lecture is March 19th. (is that date accurate?)

Pop UP Cocktail party is March 14 in the Greenhouse for all donors.

The next Ambassador's meeting is scheduled for May 1.

Wine and Roses – Joe will give a full report at the next meeting. Sponsorship request have been sent out.

10. Old Business – None

11. New Business – None

Meeting Adjournment

There being no further business, the meeting was adjourned at 6:43 pm

The next meeting will be on Tuesday, April 16th at 6 pm.

Respectfully submitted,
Laurie Wasserstein