

**Elizabeth Park Conservancy
Board of Directors Meeting
Minutes
February 19, 2019**

DRAFT

Ben Flynn, Chair	X	Marian Kellner	X
Ed Samorajczyk, Vice Chair	X	Sibongile Magubane	X
Laurie Wasserstein, Secretary	X	Melissa Macri	A
Kelly Jarvis, Asst. Secretary	X	Nancy Porter	X
Joe Coray, Treasurer	X	Donna Stout	A
Charlie Ortiz, Past President	X	Rosemarie Tate	A
Francine Christianson	X	Jeff Verney	A
Dave Jepsen	X	Bobbie Woronow	A
Douglas Hyland	X	Christine Doty, Pres. & CEO	X

1. Call to Order

Meeting called to order at 6:04pm.

2. Approval of Agenda

The Agenda for the meeting was approved without change.

3. Approval of September Minutes

The Minutes of the meeting were approved without changes.

4. Finance/Treasurer and Investment Report (Joe)

Summary of financial statement. Significant increase in Pond house income over last year. Negative net income will be offset shortly by funds coming in. Fidelity Investment Portfolio is doing well.

5. Report and Vote on License Agreement Renewal with City of Hartford (Ed)

Renewing the License is a top priority, and time is of the essence. The current extended agreement expires on May 30, 2019, and the Conservancy must give 90 days advance notice of desire to renew. In addition, the current agreement is very out of date, and going forward, some amendments should be addressed and proposed to the City that reflect the current reality. Also, amendments to extend the term of the agreement, which will end under the current provisions in 2024, should also be proposed.

Motion moved and Resolved: The President & CEO of the Elizabeth Park Conservancy is authorized to request the City of Hartford for a renewal of the existing License Agreement, which terminates on May 30, 2019, for another 5 years ending 2024, according to the provisions of the Agreement.

Seconded and approved unanimously by Board.

6. Wine and Roses Report (Joe)

Discussion of first Wine and Roses Committee Meeting. How to get involved: purchase tickets (ticket prices same as last year), auction items.

Joe requested volunteers from the Board to help on the Committee level and at the event. He would like to generate more sponsors for the event this year. Hoping to have the event fully underwritten by sponsors.

7. Projects Report (Christine & Ben)

Visitors Center Project: Working with DEEP so we can send out the RFP to contractors. Today the Visitor Center Committee was notified about the status of the project.

Permanent Stage: Is on the calendar for a hearing by West Hartford Town Planning and Zoning in early March.

Wetlands Boardwalk in the Western Loop: We are awaiting a proposal from Anne Penniman and Associates on this proposed project.

Fern Street Entrance: There are now two donors interested in improving this entryway.

8. Old Business - None

9. New Business – Marian reported on Tree Project. 36 more trees being sourced and will be planted in May. Sibongile reported on the Signage Project in the park. Douglas reported that a play-scape is being offered to the park.

Meeting Adjournment

There being no further business, the meeting was adjourned at 6:55pm

The next meeting will be on Wednesday, March 13, 2019.

Respectfully submitted,
Kelly Jarvis