

**Elizabeth Park Conservancy
Board of Directors Meeting
Minutes
April 16, 2019**

Draft

Ben Flynn, Chair	X	Marian Kellner	X
Ed Samorajczyk, Vice Chair	X	Sibongile Magubane	A
Laurie Wasserstein, Secretary	X	Melissa Macri	A
Kelly Jarvis, Asst. Secretary	A	Nancy Porter	X
Joe Coray, Treasurer	X	Donna Stout	X
Charlie Ortiz, Past President	A	Rosemarie Tate	A
Francine Christianson	phone	Jeff Verney	A
Dave Jepsen	X	Bobbie Woronow	X
Douglas Hyland	A	Christine Doty, Pres. & CEO	X

1. Call to Order

Meeting called to order at 6:04 pm.

2. Approval of Agenda

The Agenda for meeting was approved.

3. Approval of March Minutes

The Minutes of March meeting were approved without changes.

4. Finance/

Joe Corey reported on the first quarter finances. Revenue to expenses is negative (-\$2685) at this early point of the year. Monthly operating income is positive. Cash position is strong.

5. Governance (Francine)

Meeting is scheduled for next week. They will be reviewing Board members and new potential board members.

6. Projects-

Visitors Center- Christine reports that the Bond Contract has been fully executed by DEEP. DEEP compliance checklist was only recently sent to EPC due to the staffing changes at DEEP. Compliance requirements may negatively impact our proposed timeline to release the Request for Proposal (RPF). Christine and the attorneys are pursuing a speedy approval with DEEP.

Stage- RFP is being developed. West Hartford Zoning approved the project.

Fern Street Entrance- Meetings have occurred with donors to discuss concepts for enhancing the entrance. Another donor has expressed interest in the Fern Street entrance and the plan is to conjoin the two projects.

Western Loop boardwalk- meeting with the Ethel F Donoghue Foundation is scheduled this week. Awaiting estimate of pricing for the Boardwalk from Ann Penniman.

Tree Project- application for Arboretum status is being developed. When weather permits additional trees will be planted to complete the donation project from last year.

New Gift donation- Donna was approached by Lux Bond Green with a \$13,000 donation to memorialize a deceased employee. Discussions are occurring to determine the best to use the donation.

Wine and Roses event June 7th at Pond House- Mailing to be released after Easter and will then move to press for ticket sales. Looking to sell 300+ tickets. Sponsorship donations are coming in.

7. President/CEO report

Working with auditors on 2018 audit and could have a full report by the May Board meeting.

Events- 3rd lecture series went well

May 16 is the remaining lecturer Linda Holden discussing her book about the Bunny Mellon gardens.

Washington DC trip was successful and raised \$3100 for EPC. Trip was well organized and participants were pleased.

May 1- meeting with the Ambassadors at the Pond House. Board members are encouraged to attend the breakfast meeting at 8:30.

Bulb sale resulted in \$9700 income.

8. Old Business – None

9. New Business – None

Meeting Adjournment

There being no further business, the meeting was adjourned at 6:43 pm

The next meeting will be on Tuesday, May 21st at 6 pm.

Respectfully submitted,
Laurie Wasserstein