

**Elizabeth Park Conservancy
Board of Directors Meeting
Minutes
July 13, 2019**

Draft

Ben Flynn, Chair	X	Sibongile Magubane	X
Ed Samorajczyk, Vice Chair	X	Nancy Porter, Assistant Secretary	X
Joe Coray, Treasurer	P	Rosemarie Tate	X
Laurie Wasserstein, Secretary	X	Donna Stout	X
Charlie Ortiz, Past Chair	X	Bobbie Woronow	A
Francine Christiansen	X		
Douglas Hyland	A		
Kelly Jarvis	A		
Dave Jepsen	A	Staff:	
Marian Kellner	X	Christine Doty, Pres. & CEO	X

X -Present A -Absent P- phone

1. Call to Order

Annual meeting was called to order at 6:05 pm

2. Approval of Agenda

The Agenda was approved without changes.

3. Governance Committee- Francine

Vote to accept resignations of Jeff Verney was approved.

Terms for Joe Coray, as Director and Treasurer, and Melissa Macri, as Director, expire after this meeting and they will cease participation on the board. We thank them for their extensive contributions to the Board.

Vote to elect to a second term ending 2022 the following directors (whose terms otherwise end 2019) Francine Christiansen, Douglas Hyland, and Kelly Jarvis was approved.

Vote to add an officer position of Assistant Secretary to the Executive Committee was approved.

Vote of approval to elect the following slate of officers, as of the end of this meeting, with terms ending 2021:

Ben Flynn, Chair
Ed Samorajczyk, Vice Chair,
Dave Jepsen, Treasurer,
Laurie Wasserstein, Secretary,
Nancy Porter, Assistant Secretary,
Charlie Ortiz, Past Chair

Vote to nominate and add Avery Buell and Mark Fisher to the Board was approved.

Conservancy Progress on 14 Strategic Priorities was presented by Francine and discussed. (Document attached)

4. Finance/Treasurer/Investment Report (Joe Corey)

Treasurer's report was presented and discussed with the Board. Expenses are tracking with budget but revenue is below planned budget. (Summary document attached)

5. Report on Gardens and Grounds/Trees (Marian)

Christine Doty has drafted a press release announcing the accreditation of Elizabeth Park as an arboretum and the naming of the arboretum as The Kim Arboretum at Elizabeth Park, in honor of our major donor. The announcement will be posted on the website as well.

Relabeling and updating the tree walk and other trees in the park is underway. New labels will be upgraded with QR codes to allow easier and improved information on the trees.

A tree dedication program will be developed.

Three benches and one expensive rare rose bush have been stolen from the park. Discussion followed on how to manage monitoring and prevention of theft in the future.

6. Report on Fern Street/MDC-

Donor Dr. Levine was presented with plans for the enhancement of the Fern Street entrance. Funding for the full project is yet to be determined.

Avery Buell and Mark Fisher are working with MDC and the City of Hartford on drainage issue and maintenance of the pond. They are committed to working collaboratively with the City and MDC to resolve the issues.

7. President's report (Christine)

Visitors Center- Construction contract is under review with signing to occur in the next week. We expect construction to begin in August.

Permanent Stage—Once a start date is determined Christine will meet with the John Martin Foundation trustees and provide a status report.

Fern Street Entrance- The goal is to file for West Hartford Plan & Zoning approval at the end of this month, with a hearing to occur in September.

Finance and Development- Action is needed to create a Fall event and tree dedication program as well as a request seeking a donation before year end from Lelia Palmieri for the Rose Garden.

Lux Bond & Green's dedication of two rose beds has been scheduled for August 1.

Thanks to Stephen Scanniello's contacts with rose growers, we intend to offer a donor the possibility of having a rose named after the donor.

Christine's full report is attached.

Old Business - None

New Business - None

Meeting Adjournment

There being no further business, the meeting was adjourned at 7 : 2 6 pm.

The next meeting will be on Tuesday September 17th, 2019 at 6 pm.
No August meeting.

Respectfully submitted,

Laurie Wasserstein

