### Application: Wedding Ceremony or Pictures in Elizabeth Park

**Elizabeth Park Guidelines**

- Music: Music is permitted. However, no electrical hook-ups or generators are allowed.
- Capacity for events are 75 attendees.
- Proof of insurance liability coverage must be provided for rentals. The certificate of insurance must have limits of $1,000,000 and name the City of Hartford as an additional insured. This must be submitted with this application.
- Hold Harmless Agreement must be submitted with this application.
- Refreshments: Food, alcohol, refreshments or catering is not allowed. The Pond House restaurant at Elizabeth Park may be available for wedding receptions. Please call (860) 231-8823 for more information.
- Decorations: NO decorations are permitted.
- No more than 5 chairs are allowed to be brought into the garden area.
- Parking is allowed in designated areas only.
- Application fee is NON-REFUNDABLE.

**BECAUSE OUR PARKS ARE OPEN SPACES FOR PUBLIC USE, PERMISSION FOR WEDDINGS DOES NOT PROVIDE FOR EXCLUSIVE USE OF ANY SITE/FACILITY.**

#### Applicant Information

<table>
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<tr>
<th>Name:</th>
<th>Phone:</th>
<th>Email:</th>
<th>Current address:</th>
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**Please Select Use**

- Pictures/Photoshoot
- Wedding

**Date requested:**

**Time of Event (Note there is a 1 hour time limit):**

**From:**

**To:**

**How many people will attend? (Limit is 75 persons)**

#### Location of Event

- Rose Garden Gazebo
- Perennial Garden Gazebo
- Annual Garden
- Rock Garden
- Other (please specify)

#### Fees

**WEDDINGS**

- $50 Hartford Residents (Proof of residency required)
- $100 for All Others

**PICTURE TAKING**

- $25 Hartford Residents (Proof of residency required)
- $50 for All Others

**PLEASE MAKE THE CHECK OR MONEY ORDER PAYABLE TO THE CITY OF HARTFORD.**

The City of Hartford has the right to approve, deny or revoke any or all applications and or permits at any time.

**Contact:**

Kylah Hudson  
250 Constitution Plaza  
Hartford, CT 06103  
Phone: (860) 757-9526  
kylah.hudson@hartford.gov

**Signature of applicant:**

**Date:**
HOLD HARMLESS AGREEMENT

This Hold Harmless Agreement must be completed and signed by the applicant seeking to utilize Elizabeth Park, (“the Premises”) for a wedding ceremony/picture taking.

Applicant, ________________________________, hereby agrees that it shall, at all times, defend and indemnify, protect and save harmless the City of Hartford and its officers, agents, and employees from and against any and all liabilities, actions, claims, damages, losses, judgements, cost and expenses (including, but not limited to attorneys’ fees) arising out of injuries to any person, party or entity, that may arise as a result of any occurrence, negligence, or otherwise during the Applicant’s use of the Premises.

_____________________________  ______________________________
Applicant or Authorized Representative

This agreement must be received at least 10 days prior to the date for use of the Premises.

The City of Hartford does not discriminate on the basis of disability in the provision of any of its programs, activities or services.